



## Greenville County Virtual School Payment Instructions

### Student Fees

#### Initial Credit

(Students taking courses for the first time)

1 – unit	Full Pay Lunch	\$125
	Reduced Lunch	\$63
	Free Lunch	\$25
Half unit	Full Pay Lunch	\$63
	Reduced Lunch	\$32
	Free Lunch	\$12

*The only Half Unit Courses offered are Google Basic and Multimedia Basic which are only offered independently for a fee in Summer Term.*

*US Government (CP/Hon) and Economics (CP/Hon) are full, one unit courses with GCVSP.*

#### Repeating Credit

(Students taking courses that they have previously taken)

\$125 per course regardless of unit value

### Registration & Payment Procedures

Parents and students must follow the steps below to pay for a virtual class. Further information and important DEADLINES are found on the GCVSP Website: <http://www.gcsvirtual.com>. **ONLINE PAYMENT is available. (see counselor for Online Payment info)**

1. Student downloads, prints, and signs all required documents.
2. Student submits required documents to School Counselor who submits the online application for a GCVSP virtual class.
3. Based on the fee schedule above, counselors will complete the GCVSP Payment Card with the amount owed, and other required information, and give to the parent/student.
4. Parents will pay fee by mailing Certified Check or Money Order to address below prior to deadline.
5. GCVSP Payment Card MUST be included with certified check or money order when mailed or the fee will be returned and student will not be registered.
6. GCVSP places student in class. (Classes may be cancelled due to low enrollment; refunds will be given)
7. When online teacher emails student first week of class, student responds with appropriate actions.

### Refund Policy

AT THE REQUEST OF THE PARENT, GCVSP will refund money until the 10<sup>th</sup> day of class (5<sup>th</sup> day of class for quarter classes). After the 10<sup>th</sup> day, no refunds will be given. These deadlines are on the GCVSP Website <http://www.gcsvirtual.com>

### Payment Address: (send certified checks and/or money orders to)

ATTN: Greenville County Virtual Program  
M.T. Anderson Support Center  
100 Blasingame Road  
Greenville, SC 29605